



# Laboratory Data Integrity Policy

It is the policy of the Laboratory division within CCIC Singapore, to conduct business morally and in full compliance with the company's Code of Ethics Policy. To this effect the Laboratory management will ensure that all their staff:-

- are honest in all dealings with clients, suppliers, fellow employees and the company;
- are fully committed to generate reliable data that is, accurate, complete and timely;
- are completely accountable for the integrity of data including generation, recording, reporting and retention;
- understand the importance and potential legal issues of the data produced in the Laboratory;
- are free from improper or undue influence when generating, handling and reporting data; and
- are obligated to report situations of improper influence or of data misrepresentation immediately to Laboratory management.

---

Wang GuiCheng  
General Manager